

Terms of Reference

End-Term Evaluation of the project "Quality Inclusive Education - Now!"

Name of proposed evaluation	Outcome Evaluation of an Inclusive Education Project in Bosnia-Herzegovina
Timeframe proposed for the evaluation	10.3.2021 – 28.4.2021
Institution proposing evaluation	MyRight, Duga and Light for the World International (summative evaluation)
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1. Background Information

The project "Quality Inclusive Education - Now!" is jointly implemented by three partner organisations – Light for the World, and two local partners MyRight and DUGA – in the period February 2018 to 31st March 2021. The organisations cooperate well in accordance with the agreed division of tasks and specific project activities which reflect the strengths of each organization to ensure a sustainable success of the project.

The project "Quality Inclusive Education - Now!" is funded by the Austrian Development Agency, Light for the World International and Kahane Foundation.

Light for the World (L), is an international disability and development NGO aiming at an inclusive society. The organization currently supports more than 185 projects and programmes in 19 countries in Africa, Asia, Latin America, Europe and Oceania dedicated to the restoration of eyesight, prevention of blindness, rehabilitation & inclusion of persons with disabilities and promotion of their human rights.

MyRight, is a Swedish disability rights movement's umbrella organisation for international development work. MyRight is a politically and religiously independent aid organisation that works since 1981 as an umbrella organization within the global disability movement working at

the request of 30 Swedish organizations of persons with disabilities (OPDs) which are its members, to ensure that persons with disabilities are better able to access their rights. MyRight started to work in Bosnia and Herzegovina in 1998 with the representative office in Sarajevo being officially registered in 2009. MyRight’s vision is a world where all people with disabilities enjoy equal rights and opportunities for a dignified life without poverty in inclusive societies. The goal of MyRight's work in Bosnia and Herzegovina is to strengthen the capacity of people with disabilities and their organizations to effectively advocate for their rights and empower members of their target groups. As a part of the capacity building programme MyRight also coordinates projects financed by different donors.

DUGA, started its work in 1995 with a mission to help vulnerable children obtain education and better living; in 1999 it was registered as an association in Bosnia and Herzegovina. The goal of the association is to support the process of democratization of Bosnia and Herzegovina society by the empowerment of community members in taking an active part in that process and through contribution to educational reform, with the aim of setting up the requirements for the European future of Bosnia and Herzegovina. DUGA promotes principles of inclusion and open societies where needs of each child are respected. The focus is on the establishment of environment that nurtures growth and development of each child in the scope of its potentials and desires. The Association developed its own training programs in inclusive education for parents, teachers, and community representatives.

1.1. Project Information

The overall goal of the project is to contribute to further democratization and the creation of a tolerant society that respects the human rights of all citizens through the promotion of inclusive education as a basis for understanding and respecting diversity in Bosnia and Herzegovina.

The project objective is to improve the institutional capacities of education authorities in Bosnia and Herzegovina, namely the Ministries of Education, for the implementation of obligations under ratified international agreements such as the United Nations Convention on the Rights of Persons with Disabilities and in particular Article 24 of this Convention concerning the right to quality inclusive education. Obligations also come from many recommendations related to inclusive education given by UN Committee on rights of persons with disabilities from 2017., UN Committee on the rights of child and recommendations and Human Rights Council from the second cycle of the Universal Periodic Review from 2014. and last but not least, the SDG 4 that BiH as a member of UN also adopted.

Almost all the project activities are in function of strengthening the system of monitoring and reporting of the Ministries of Education on the entity and cantonal level and different offices in charge of reporting on education or respect of the human rights of children and youth with disabilities that are on the state-level, such as Ministry of Civil Affairs and Ministry of Human Rights.

The most important activity of the project is the development of indicators for monitoring the implementation of inclusive education in accordance with Article 24 of the Convention on the Rights of Persons with Disabilities. It is supposed to assist education authorities - Ministries of Education - in monitoring and reporting on the state of inclusive education of children and youth with disabilities. The biggest added value of the document is in the fact that the working group that worked at the creation of documents consisted of representatives of Ministries of Education of Bosnia and Herzegovina, and professional and independent organizations. Project activities that preceded the beginning of the creation of the indicators, such as promotion of the project objectives or a two-day workshop on inclusive education were aimed at capacity building of individuals, representatives of Ministries of Education, and other actors related and interested in the topic.

The promotion of the final document to the educational authorities and civil society organizations due to Covid-19 was replaced by webinars instead of regular meetings with the mentioned stakeholders.

The public campaign, which goal was to raise awareness of the public, including teachers and parents of children with disabilities about the rights of children with disabilities to quality inclusive education was done during the last year of a project. The public campaigning was primarily displayed on social media.

1.2. Overview

Main Objective	To improve capacities of the BiH institutions in charge of education, the organizations of persons with disabilities and other civil society organizations for the implementation and monitoring of the right to inclusive education in BiH
Planned Outcomes of the Intervention	<ul style="list-style-type: none"> • Increased capacities of government institutions in the implementation of quality inclusive education as well as monitoring of education, by using the developed Inclusive Education Indicator Manual, for children with disabilities and other disadvantaged groups in the regular education system • Increased capacity of civil society organizations about the process of inclusive education and guidelines for better understanding of the principles of inclusive education for

	<p>children with disabilities in accordance with international comments and recommendations.</p> <ul style="list-style-type: none"> Public campaign through social media has led to a change of knowledge of the public and understanding of other media and consequently public in general about inclusive education
Planned Outputs indicators of the Intervention	<ul style="list-style-type: none"> Number of representatives of Ministries trained about the inclusive education Inclusion of Guidelines into official documents of the Ministries Number of quality indicators from the Inclusive Education Indicator Manual (including gender segregated data) included into the reporting of Ministry of Human Rights Number of representatives of organizations of persons with disabilities (OPDs) and civil society organizations capacitated about the inclusive education. Increased interest for use of guidelines and indicators for advocacy for inclusive education by OPDs. Number of initiatives by OPDs started for changes in regard to inclusive education on local level Number of publications in media that have been a direct consequence of the project activities related to promotion on social media (shares, contacts by media, etc.) Number of visits, likes etc. on the different social media platforms used by our partners. Number of success stories about positive changes related to inclusive education reported by organizations of persons with disabilities
Duration and timing of the interventions to be assessed	January 2018 to March 2021
Geographic Reach of Evaluations	Bosnia and Herzegovina
Estimated budget for intervention	245.717,00€
Estimated Budget for this evaluation	10.000€

This summative evaluation will help to understand why the project worked (or not) and will support MyRight, DUGA and Light for the World to learn from the implementation.

2. This end-term evaluation aims at the following / Purpose of the evaluation

The purpose of this evaluation is to assess the performance of the selected project against the objectives and indicators of the project and to create learning for MyRight and DUGA in their improvement of human rights work.

However, the main purpose is an accountability and communication function, learning is still a major aim.

3. Objectives of the Evaluation

1. To determine the extend to which the envisaged results have been achieved and used (implementation evaluation, service delivery and service utilization)
2. To assess the familiarity and use of the document by the Ministries of Education and OPDs
3. To develop lessons learned and recommendations that will assist MyRight and the project partner DUGA to improve their performance and the quality of their services in future work.

4. Intended user and use of the evaluation

Primary users: The management and project staff of MyRight and Duga, relevant project staff at Light for the World and ADA and Kahane Foundation (donors)

Secondary users: OPDs and representatives of ministries involved in project as well as other stakeholders.

5. Main evaluation questions

The commissioned evaluator **must** adopt a methodology that allows for the systematic addressing of the following **specific project process and implementation evaluation questions**.

a) Questions on Relevance: (Is the intervention doing the right things):

1. To what extent response the projects objectives to the needs of the ALL people with disabilities in Bosnia and Herzegovina? (Needs Assessment)
2. To what extend meets the developed manual “Indicators for monitoring the implementation of Inclusive Education in accordance with Article 24 of the Convention on the Rights of Persons with Disabilities the needs of the Ministries of Education and the OPDs in Bosnia and Herzegovina?
3. To what extent does the project contribute to development planning and strategies of relevant authorities with regard to Inclusive Education?
4. How well was the intervention designed to respond to these needs?
 - a. Were appropriate systems put in place to meet these needs (participation, information sharing, coordination and feedback)?

b) Questions on Coherence: (How well does the intervention fit?)

5. To what extent is the project embedded in the strategy of the of relevant authorities in the country?
6. Internal coherence: Does the project uses synergies and interlinkages between other interventions carried out by the Ministries of Education regarding inclusive education?
7. External coherence: Does the project uses synergies and interlinkages between other interventions carried out by OPDs in the country regarding inclusive education?

c) Questions on Effectiveness: (Is the intervention achieving its objectives?)

8. To what extent was the project design, its objectives and expected results articulated in a coherent way?
9. How well were the Ministry of Education and the OPDs involved in the design, implementation and monitoring of the project?

Questions on Service Delivery

10. What types and extent of services did the project actually deliver in practice compared to the planned activities?
11. To what extent is the target group (OPDs and Ministry of Education) satisfied with the inclusive education support the project delivered?
12. To what extent helped the intervention to develop institutional capacities of Ministries of Education and OPDs?

Question on Service Utilisation

13. To what extent are OPDs and the Ministry of Education making use of the services delivered (indicators), including a consideration of both initial and continued use?

d) Questions on Efficiency: (How well are resources being used?)

14. To what extent has MyRight’s and DUGA interventions delivered the results in an economic way (the conversion of inputs into outputs/outcomes) / in the most cost-effective way as compared to feasible alternatives.
15. Was the project delivered within the intended timeframe?

Questions on Organisaitonal Practice

16. How did MyRight and DUGA resource, organize and staff their implementation team and do they provide an adequate platform for delivering inclusive education services?

e) Questions on Sustainability: (Will the benefits last?)

17. To what extent do the OPDs and the Ministries of Education demonstrate the capacity to use the established indicators and to foster the implementation of quality inclusive education in Bosnia and Herzegovina?

18. Is there dedicated personnel at the Ministry of Education to foster the implementation of quality inclusive education in Bosnia and Herzegovina?

What is included what is excluded

What is in (Included)	What is out (Excluded)
Careful considerations around the feasibility and plausibility of current projects, especially with respect to its conceptualization and design.	Assessment of project outcomes and impact is not required
The descriptive assessment of the efficiency and relevance of current project operations and.	The evaluator(s) are <u>not</u> expected to measure changes in knowledge, behavior, attitudes, quality of life or development of persons with disabilities, or the communities that support them. The focus is on service delivery and simple uptake of services, not outcomes.
	Questions on impact in regard to what difference the project made.

5. Evaluation Methodology

The evaluator will largely base its study on field visits and meetings with key staff of MyRight and DUGA and target groups; existing project information like proposals, project description and reports.

The evaluator will identify both the approach and the specific data collection methods which he believes will best achieve the stated objectives of the evaluation. In any case, the methods chosen should include both quantitative and qualitative methods. The methodology to be applied will be finalized after receipt of the inception report and final inputs from MyRight, DUGA and Light for the World International.

The analyses will be mainly a content analyses using appropriate methods. In order to enhance the reliability of findings data triangulation will be utilized.

6. Timeline and Milestones

Advertising of TORs	23 February 2021
Deadline for proposal submission	3 March 2021
Recruitment and contracting of a Service Provider	10 March 2021
Approved full methodology from service provider (Inception Report incl. detailed Methodology, Planning and Logistic of Field Trip)	17 March 2021
Fieldwork	17 March 2021 – 31 March 2021
Draft Evaluation Report	14 April 2021
Final Evaluation Report	28 April 2021

7. Deliverables

The evaluator will deliver the following:

- 1) An inception report including full methodology, planning and logistic
Prior to visiting the project site the evaluator will deliver a short inception report on the desk work for preparation of his evaluation. The inception report should outline what the evaluator aims to achieve and list the planned activities and methodology for the evaluation in order to reach the objectives.
- 2) Draft report
- 3) A final report* that describes the findings of the evaluation, including an Executive Summary. Light for the World expects that at least 1 draft will be submitted for review and revised prior to finalizing the report.
- 4) Short version of the report* (not more than 15 pages), incl. recommendations.
- 5) A presentation of the findings to MyRight, DUGA and Light for the World staff (this can be done via video conference). (incl. other interested entities like e.g. ADA)

* Reports have to be in English and one of the official languages of BiH (bos/cro/srb)

8. Call for Proposal

Please submit all proposals to Natasa Maros, mail natasa.maros@myright.se ([cc. b.muellegger@light-for-the-world.org](mailto:cc.b.muellegger@light-for-the-world.org)) by 3rd of March 2021.

We expect that the proposal shall include these components:

1. Rough evaluation plan, including
 - a. Evaluation methodology
 - b. Measures or data sources
 - c. Plan for data collection
 - d. Plan for data analyses
2. Budget in EUR with detailed breakup of unit costs
3. Timeline for the evaluation, with timing for key activities
4. Key personnel: CVs
5. A summary profile of the organization (if appropriate)
6. A summary of similar evaluations conducted

Criteria for Selection

Proposals will be evaluated based on the following criteria:

- Language Skills: English and one of the official languages of BiH (bos/cro/srb)
- Thorough understanding of complex political and economic context of Bosnia and Herzegovina
- Demonstrated understanding of the objectives of the evaluation
- Sensitivity to the inclusion and disability space, understanding of the rights-based approach, and experience in conducting evaluations of similar types of interventions
- A demonstrated capacity to deliver evaluations in a timely fashion
- The ability to produce high-quality evaluations and reports
- Appropriateness of the evaluation approach
- Feasibility of the evaluation within budget and time parameters
- Capacity to execute proposed evaluation